Printer Parts

Paper support

Sheet feeder

Paper stoppers

Edge guide

Output tray and extensions

Ink button

Paper button

Roll paper button

Power button

Adjust lever

Auto cutter connector

Photo basket mounting hole

Roll paper edge guide

Roll paper holders

Parallel port

Roll paper feeder

USB port

Accessories

Ink Cartridges

Cartridge	Part number
Black	T033120
Cyan	T033220
Magenta	T033320
Yellow	T033420
Light Cyan	T033520
Light Magenta	T033620

User Replaceable Parts

Part name	Part number
Paper support	1107944
Cover (Upper housing assembly)	1213253
Front sheet feeder (Guide plate CDR assembly unit)	1107949
Left roll holder (Frame, roll paper, left)	1113868
Right roll holder (Frame, roll paper, right)	1113869
Roll paper cutter (Auto cutter unit)	1108022

Media

EPSON paper name	Size	Part number
EPSON Glossy Photo Paper (Photo Paper)	Letter	S041141 (20) S041649 (50) S041271 (100) S041272 (500)
	A4	S041140
	4 × 6 inches, with perforated edges	S041134 (20) S041671 (50)
	4 × 6 inches, borderless	S041682
	Panoramic (8.3 × 23 inches)	S041145
EPSON ColorLife™ Photo Paper	Letter	S041500
EPSON Premium Glossy Photo Paper	Letter	S041286 S041667
	4 × 6 inches, borderless	S041682
	5 × 7 inches, borderless	S041464
	4 inches × 26 feet (roll)	S041302
	8.3 inches × 32.8 feet (roll)	S041376
EPSON Ink Jet Transparencies	Letter	S041064
EPSON Matte Paper Heavyweight	Letter	S041257
EPSON Double-Sided Matte Paper	Letter	S041568
EPSON Premium Semigloss Photo Paper	Letter	S041331
	4 inches × 26 feet (roll)	S041329

EPSON paper name	Size	Part number
EPSON Photo-Quality Self Adhesive Sheets	A4 (8.3 × 11.7 inches)	S041106
EPSON Iron-On Transfer Paper	Letter	S041153 S041155
EPSON Glossy Photo Greeting Cards	Letter, perforated edges	S041606
EPSON Premium Luster Photo Paper	Letter	S041405
	8.3 inches × 32.8 feet (roll)	S041408
EPSON Photo Stickers® Kit (CD-ROM/Stickers) EPSON Photo Stickers (refill)	A6 (4.1 × 5.8 inches)	S041144-KIT S041144
EPSON Premium Bright White Paper	Letter	S041586
EPSON Photo Quality Ink Jet Paper	Letter	S041062
	A4	S041061
	Legal	S041067

Printer Specifications

Printing

Printing method   On-demand ink jet

Nozzle configuration

Black   192 nozzles (96 × 2)
Color   480 nozzles (96 each: cyan, magenta, yellow, light cyan, light magenta)

Resolution   Maximum 2880 × 1440 dpi

Print direction   Bidirectional with logic seeking

Input buffer   256KB

Mechanical

Paper feed method   Friction

Paper path   Sheet feeder, top entry, front out

Sheet feeder capacity   150 sheets of 17 lb (65.8 g/m^2) paper

Dimensions

Printing   Width: 20.3 inches (515 mm)
Depth: 26.1 inches (663 mm)
Height: 11.8 inches (299 mm)

Storage   Width: 20.3 inches (515 mm)
Depth: 13.1 inches (332.8 mm)
Height: 8.2 inches (209 mm)

Weight   16.2 lb (7.4 kg) without ink cartridges

Electrical

Specification	120 V Model	220–240 V Model
Input voltage range*	99 to 132 V	198 to 264 V
Rated frequency range	50 to 60 Hz	
Input frequency range	49.5 to 60.5 Hz	
Rated current	0.3 A (max. 0.6 A)	0.2 A (max. 0.3 A)
Power consumption	Approx. 12 W (ISO 10561 Letter Pattern) Approx. 3 W in standby mode	

* Check the label on the back of the printer for the printer's voltage.

Environmental

Temperature

Operation   50 to 95 °F (10 to 35 °C)

Storage*   –4 to 140 °F (–20 to 60 °C)
1 month at 104 °F (40 °C)

Humidity (without condensation)

Operation   20 to 80% RH

Storage*   5 to 85% RH

*Stored in shipping container

Safety Approvals

Safety standards   UL 1950, CSA C22.2 No. 950

EMC   FCC part 15 subpart B class B
CSA C108.8 Class B

Ink Cartridges

Specification	Black ink cartridge	Color ink cartridges
Color(s)	Black	Cyan, Magenta, Yellow, Light Cyan, Light Magenta
Print capacity*	630 pages (ISO/IEC 10561 Letter pattern	440 pages (A4, 360 dpi, 5% coverage each color)
Cartridge life	2 years from production date (if unopened); 6 months after opening package, at 77 °F (25 °C)	
Storage	–22 to 104 °F (–30 to 40 °C); 1 month at 104 °F (40 °C)	
Transit	–22 to 140 °F (–30 to 60 °C); 1 month at 104 °F (40 °C); 120 hours at 140 °F (60 °C)	
Freezing **	5 °F (–15 °C)	–0.4 °F (–18 °C)
Dimensions	0.5 × 2.8 × 2.62 inches (W × D × H) 12.7 × 71.2 × 66.5 mm	

* Based on continuous printing after ink replacement. Actual print capacity may vary, depending on how often you turn on the printer and clean the print head.

** Ink thaws and is usable after approximately 3 hours at 77 °F (25 °C).

Paper

Media	Size	Paper types	Thickness	Weight
Single sheets	Letter (8.5 × 11 inches) Legal (8.5 × 14 inches) Half letter (5.5 × 8.5 inches) Executive (7.5 × 10 inches) A4 (8.3 × 11.7 inches) A5 (5.8 × 8.3 inches) A6 (4.1 × 5.8 inches)	Plain bond paper	0.003 to 0.004 inch (0.08 to 0.11 mm)	17 to 24 lb (64 to 90 g/m^2)
Envelopes	No. 10, 4.1 × 9.5 inches (104 × 241 mm) DL, 4.3 × 8.7 inches (110 × 220 mm) C6, 4.4 × 6.4 inches (114 × 162 mm) 132 × 220 mm (5.2 × 8.7 inches)	Plain bond paper or air mail paper	0.006 to 0.02 inch (0.16 to 0.52 mm)	12 to 20 lb (45 to 75 g/m^2)
Special papers, cards, transparencies, transfer paper, self-adhesive sheets, and photo stickers	Various sizes. See table on page 1.	Coated papers distributed by EPSON. Includes borderless papers of various types and sizes. See table on page 1.	—	—

Note: Load paper into the sheet feeder short edge first.

EPSON cannot attest to the quality of any non-EPSON brand or type of paper. Always test samples of paper stock before purchasing large quantities or printing large jobs.

Poor quality paper may reduce print quality and cause paper jams and other problems. If you encounter problems, switch to a higher grade of paper.
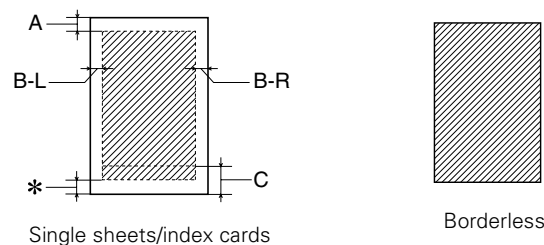
Do not load curled or folded paper.

Use papers under these conditions:
        Temperature: 59 to 77 °F (15 to 25 °C)
        Humidity: 40 to 60% RH

Printable area

Single sheets/index cards

Borderless

Envelopes
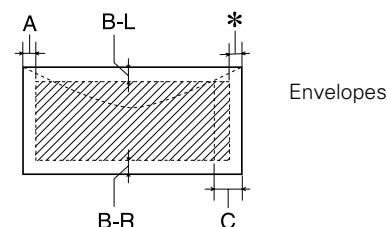
A: The minimum top margin is 0.12 inch (3 mm).
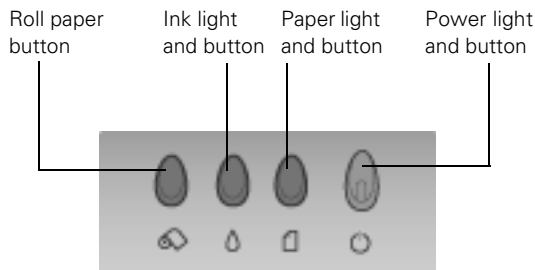
B-L: The minimum left margin is 0.12 inch (3 mm).

B-R: The minimum right margin is 0.12 inch (3 mm)

C: The minimum bottom margin is 0.55 inch (14 mm) for single sheets (including panoramic size) and ink jet cards, and 0.78 inch (20 mm) for envelopes.

* You can extend the minimum bottom margin to 0.12 inch (3.0 mm) by selecting Maximum as the Printable Area setting. However, print quality may decline in the expanded area. You can also print to the edges of the sheet on certain kinds of paper; see page 6.

Control Panel

To diagnose some problems, check the printer's control panel, as described below, or run a printer check (see page 8).

Roll paper button   Ink light and button   Paper light and button   Power light and button

Follow the guidelines in this table when you check the control panel lights:

Green ⏻ power light flashes	The printer is receiving a print job, replacing an ink cartridge, charging ink, or cleaning the print head.
Red ⬜ paper light on	Your paper ran out. Load more paper and press the ⬜ button.
Red ⬜ paper light flashes	Paper is jammed in the printer. Press the ⬜ paper button to eject the jammed paper. If the light is still flashing, open the cover and remove all the paper, including any jammed or torn pieces. Then reload paper and press the ⬜ paper button to continue printing. You can also set the adjust lever to the 🔼 position, pull the jammed paper out, then return the lever to the ⬜ position. If you're using roll paper, press the ⬥ roll paper button. If the roll paper or cutter are jammed, you may need to remove the paper, then reload it to continue printing.
Red ◊ ink light flashes	One of the ink cartridges is low on ink. Check the message that appears on your screen to determine which cartridge is low. Make sure you have a replacement cartridge.
Red ◊ ink light is on	One of the ink cartridges is out of ink. Follow the instructions beginning on page 4 to replace the empty cartridge. If the ◊ ink light remains on after you've replaced a cartridge, you may have installed a cartridge your printer can't use. Check the number on the cartridge package to make sure you've installed the correct cartridge.

Green ⏻ power light and red ⬜ paper lights flash; red ◊ ink light on	Jammed paper may be blocking the print head, or you may have an internal error. Turn off the printer, open the cover, and check for any jammed paper. Also, make sure you removed all the packing material, as described on the *Start Here* sheet. Then turn the printer back on. If the error isn't cleared, contact your dealer or EPSON.
Green ⏻ power light, red ⬜ paper light, and red ◊ ink light all flash	The printer may have an internal error. Turn off the printer, wait a few seconds, and turn it on again. If the lights are still on, contact your dealer or EPSON.
Green ⏻ power light off	The printer is not receiving power. Try these solutions: ❏ Make sure the printer is turned on. ❏ Turn off the printer, plug in the power cord securely, and turn the printer on again. ❏ Make sure the outlet is working and is not controlled by a switch or timer. If in doubt, try another outlet.

Replacing Ink Cartridges

When the red ◊ ink light stays on, one of your cartridges is empty. You cannot print when a cartridge is empty.

When a cartridge is more than six months old, you may need to replace it if printouts don't look their best. If the quality doesn't improve after cleaning and aligning the print head, you can replace the cartridge even if the red ◊ ink light is off.

> **Caution:** To avoid damaging the printer, never move the print head by hand.
>
> Leave the empty cartridge installed in the printer until you have obtained a replacement. Otherwise ink remaining in the print head nozzles may dry out.

Use these EPSON ink cartridges within six months of installing them and before the expiration date on the package:

| Black	T033120
Cyan	T033220
Magenta	T033320
Yellow	T033420
Light Cyan	T033520
Light Magenta	T033620

> **Caution:** To ensure good results, use genuine EPSON ink cartridges and do not refill them. Other products may cause damage to your printer not covered by EPSON's warranty.

When you need new ink cartridges, contact your dealer or call the EPSON Store[SM] at (800) 873-7766. You can also visit the EPSON Store at www.epsonstore.com (U.S. sales only). In Canada, please call (800) 463-7766 for dealer referral.

Make sure you have a new ink cartridge before you begin. Once you start replacing a cartridge, you must complete all the steps in one session.

1. Make sure the printer is turned on and not printing. (The green ⏻ power light should be on, but not flashing.) Then open the printer cover.

2. Press and release the ◊ ink button. The print head moves to the left, and the cartridge that needs to be replaced stops under the ⬦ ink out mark.
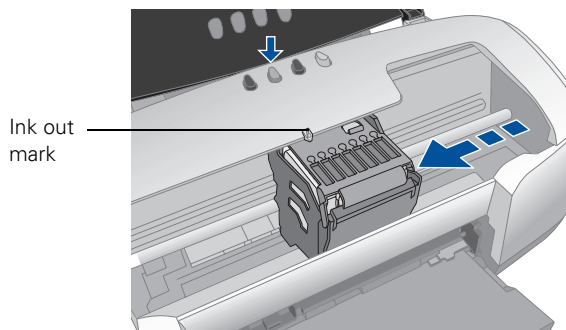
Ink out mark

3. Press and release the ◊ ink button again.

  ❏ If more than one ink cartridge is empty, the next cartridge moves under the ⬦ ink out mark. This happens after you press the ◊ ink button for every ink cartridge that needs to be replaced.

  ❏ If all the empty cartridges have been identified, the print head moves to the ink cartridge replacement position.

4. Open the cartridge cover.

5. Press in the tab on the back end of the empty cartridge to unlock it. Then squeeze both tabs, lift the cartridge out of the printer, and dispose of it carefully.
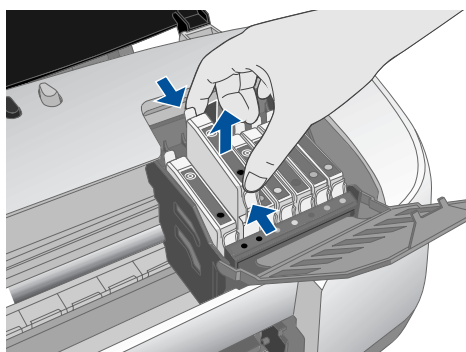
Warning: If ink gets on your hands, wash them thoroughly with soap and water. If ink gets into your eyes, flush them immediately with water.

6. Remove the new cartridge from its package.

  Caution: Don't touch the green circuit board on the back of the cartridge; you may inhibit normal operation and printing.

7. Slide the new cartridge into its slot. The side with the green circuit board goes in the back of the slot.

8. Press the cartridge down until it clicks into place.
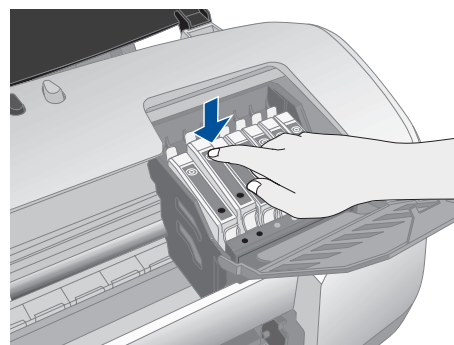
9. If you need to replace any other ink cartridges, repeat steps 5 through 8. Then close the cartridge cover.

10. Close the printer cover and press the ◊ ink button. The printer moves the print head and begins charging the ink delivery system.

  The lights flash and the printer makes noise. Charging takes about one minute. When it's finished, the ⏻ power light stops flashing and stays on.

  Caution: Never turn off the printer while the ⏻ power light is flashing, unless the printer hasn't moved or made noise for more than 5 minutes.

Printing on Special Media

Select the **Media Type** setting according to these guidelines:

For this paper name...	Select this Media Type setting
Plain paper and envelopes EPSON Premium Bright White Paper	Plain paper
EPSON Iron-On Transfer Paper	360 dpi Ink Jet Paper
EPSON Photo Quality Ink Jet Paper EPSON Photo Quality Ink Jet Cards EPSON Photo Quality Self Adhesive Sheets	Photo Quality Ink Jet Paper
EPSON Matte Paper Heavyweight EPSON Double-Sided Matte Paper	Matte Paper - Heavyweight
EPSON Photo Paper EPSON Panoramic Photo Paper	Photo Paper
EPSON Glossy Photo Paper (including roll paper) EPSON Photo Quality Glossy Paper EPSON Glossy Photo Greeting Cards	Glossy Photo Paper

For this paper name...	Select this Media Type setting
EPSON Premium Glossy Photo Paper	Premium Glossy Photo Paper
EPSON Photo Stickers	Photo Quality Glossy Film
EPSON Ink Jet Transparencies	Ink Jet Transparencies
EPSON ColorLife Photo Paper	ColorLife Photo Paper
EPSON Premium Luster Photo Paper (including roll paper)	Premium Luster Photo Paper
EPSON Premium Semigloss Photo Paper (including roll paper)	Premium Semigloss Photo Paper

Paper Loading Guidelines

> **Caution:** Don't use the cleaning sheets that may be included with your special media; they may damage the printer.

❑ Always load paper short edge first, even when printing landscape-oriented pictures.

❑ Always handle sheets by the edges, and don't touch the printable surface.

❑ Be sure to load the printable (whiter) side of the paper face up in the sheet feeder.

❑ Never load paper above the arrow marks inside the edge guides. For specific paper loading guidelines, see the table to the right.

❑ In addition to the Media Type setting, remember to select the correct Paper Size for your media in the printer software.

❑ Make sure the adjust lever is set to the ◻ position.

❑ If ink smears on thicker paper, try printing with the lever set to the ⊠ position.

❑ If there are protective sheets between the sheets of paper or film, be sure to remove the protective sheets before printing.

❑ Some special media have a cut corner that you need to position on the upper right.

❑ If you experience paper feeding problems, try loading fewer sheets.

❑ You can load the following number of sheets of EPSON special media:

For this paper name...	Load this number of sheets
EPSON Premium Bright White Paper EPSON Photo Quality Ink Jet Paper EPSON Glossy Photo Paper EPSON Photo Paper EPSON All Purpose Glossy Paper	Up to 30 sheets
EPSON Photo Quality Ink Jet Cards	Up to 30 cards with the included support sheet beneath the stack
EPSON Matte Paper Heavyweight	Up to 20 sheets with the included support sheet beneath the stack
EPSON Ink Jet Transparencies	Up to 10 sheets
EPSON Premium Semigloss Photo Paper EPSON Premium Glossy Photo Paper EPSON Premium Luster Photo Paper EPSON ColorLife Photo Paper EPSON Double-Sided Matte Paper EPSON Glossy Photo Greeting Cards EPSON Photo-Quality Self Adhesive Sheets EPSON Iron-On Transfer Paper EPSON Photo Stickers	One sheet at a time

Printing Borderless Photos on Cut Sheets

You can print your photos with no margins, extending the image all the way to the edges of the page. (Not available with Macintosh OS X.) Borderless printing is available for your printer on these papers and sizes:

Paper name	Sizes	Media Type setting
Glossy Photo Paper	4 × 6 inches, borderless	Glossy Photo Paper
Premium Glossy Photo Paper	4 × 6 inches, borderless 5 × 7 inches, borderless	Premium Glossy Photo Paper

Printing Borderless Photos in Windows

1. Start your photo program and open your photo file.

2. Click File > Print. Then click Preferences or Properties.

3. Select the correct Media Type for the paper you're using.

4. Click the Paper tab. Then choose Sheet Feeder as the Paper Source.

5. Click the Borderless checkbox. Read the message and click OK.

6. Select your Paper Size setting and click OK. Then click OK or Print.

Printing Borderless Photos on Mac OS 8.6 to 9.x

1. Start your photo program and open your photo file.

2. Click File > Page Setup.

3. Select your Paper Size. Then choose Auto Sheet Feeder as the Paper Source.

4. Click the Borderless checkbox. Read the message and click OK. Then click OK to close the dialog box.

5. Click File > Print.

6. Select the Media Type for the paper you're using. Then click Print.

Managing Color with Custom Profiles

Follow the steps in this section to use custom profiles for printing with Adobe® Photoshop® (the instructions cover Photoshop 6.0). You'll also need to use profile-building software to create your profiles, such as Monaco Systems™ MonacoEZcolor™ or GretagMacbeth® ProfileMaker.™

Printing a Custom Profile Test Target

Follow these steps to create individual custom profile test targets for each paper type you'll be printing on:

1. Start your profile creation software and follow the manufacturer's instructions to open and prepare your test target file.

2. When you're ready to print the test target, select File > Print.

3. **Windows:** Click the Properties or Preferences button.

4. Select these settings in the printer settings window:

   Media Type: Select the paper type you'll be printing on when you print with the profile.

   Source Space: It doesn't matter which source space you're using at this time.

   Print Space - Profile: Select Same As Source.

5. Click Custom, then click the Advanced button.

6. Select these settings in the Advanced window:

   Color Management: Select No Color Adjustment.

   Print Quality: We recommend that you select Photo - 1440 dpi, though you can select a lower or higher quality setting.

   High Speed and Edge Smoothing: We recommend that you turn off these options.

7. Click OK to return to the printer settings window.

8. Click OK (Windows) or Print (Macintosh) to print your test page.

9. Repeat these steps to print a test target for each paper type that you'll be printing on.

Creating Your Custom Profile

Follow the instructions provided with your profile-building software (such as Monaco Systems MonacoEZcolor or GretagMacbeth ProfileMaker) to create your custom profile using the test target your printed. Once you create the profile, be sure to place it in the correct folder on your computer, as recommended by Microsoft® or Apple®.

Printing With Your Custom Profile

1. Start Photoshop, open your image file, and make sure it is tagged with the appropriate source profile. (See your Photoshop documentation for instructions.)

   Note: We recommend the **ColorMatch RGB** source profile for RGB image files.

2. Select File > Print.

3. **Windows:** Click the Properties or Preferences button.

4. Select these settings in the printer settings window:

   Media Type: Select the type of paper for which you created the custom profile (see "Printing a Custom Profile Test Target").

   Source Space: Select Document: ColorMatch RGB.

   Print Space - Profile: Select your custom printer profile from the pull-down menu.

   Print Space - Intent: Select Relative Colorimetric.

5. Click Custom, then click the Advanced button.

6. Select No Color Adjustment as the Color Management setting.

7. Select the same settings on the Advanced window that you selected when you printed the test target (see "Printing a Custom Profile Test Target").

8. Click OK to close the Advanced window.

9. Click OK (Windows) or Print (Macintosh) to print your photo.

Testing the Printer

You can run a printer check to determine whether a problem comes from the printer itself or some other source.

1. Turn off your printer and computer. Then disconnect the interface cable from the printer.

2. Load letter-size plain paper in the printer.

3. Hold down the ⊡ paper button, then press and release the ⏻ power button. When printing starts, release the ⊡ paper button.

   A test page prints showing the printer's ROM version number, an ink counter code, and a nozzle check pattern. (If the pattern has gaps, see "Cleaning the Print Head" below.)

   If the test page prints, the problem probably lies in your software settings, interface cable, or computer, or your software may not be installed correctly.

   If the check page doesn't print, you may have a problem with your printer. Try the solutions in the *Printer Basics* book.

4. Turn off the printer, reconnect the interface cable, then turn on your printer and computer.

Cleaning the Print Head

If your printouts are unexpectedly light or are missing colors, or dots or lines are missing from the image, you may need to clean the print head. This unclogs the nozzles so they can deliver ink properly. Print head cleaning uses ink, so clean it only if quality declines.

This section explains how to clean the print head using the Head Cleaning utility. This is the recommended method when the printer is connected directly to your computer (not over a network).

You can also clean the print head by holding down the ◊ ink button on the printer's control panel for three seconds when the red ◊ ink light is off.

> **Note:** When you don't turn on your printer for a long time, the print quality may decline. It's a good idea to turn on your printer at least once a month to maintain good print quality.

1. Make sure the printer is turned on but not printing, and the red ◊ ink light is off. (If the ◊ ink light is flashing or on, you need to replace an ink cartridge; see page 4 for details.)

2. Load letter-size paper.

3. **Windows:** Right-click the 🖨 printer icon on the Windows taskbar, and then click Head Cleaning.

   Macintosh 8.6 to 9.x: Choose Print from your application's File menu. Then click the 🖩 Utility button. On the Utility menu, click the Head Cleaning button.

   Macintosh OS X: Open your Applications folder and double-click EPSON Printer Utility. Select SP 960 in the printer list and click OK. Then click Head Cleaning.

4. Follow the instructions on the screen to clean the print head. Cleaning takes about 45 seconds, during which the printer makes some noise and the green ⏻ power light flashes.

   > **Caution:** Never turn off the printer while the ⏻ power light is flashing, unless the printer hasn't moved or made noise for more than 5 minutes.

5. When the ⏻ power light stops flashing, do the following:

   Windows: Click Print nozzle check pattern. Then click Print.

   Macintosh: Click Confirmation, then click Next.

   The nozzle check pattern prints:

6. If the nozzle check pattern has no gaps in its lines, click Finish.

   If the pattern has any gaps, click Clean to clean the print head again. If you don't see any improvement after cleaning three or four times, see the solutions in the *Printer Basics* book.

Aligning the Print Head

If your printouts contain misaligned lines, you may need to align the print head. Your printer must be connected to a local port, not on a network, to use the Print Head Alignment utility. Follow these steps:

1. Turn on the printer.

2. Load several sheets of EPSON Photo Quality Ink Jet paper or letter-size plain paper. (For best results, we recommend Photo Quality Ink Jet paper.)

3. **Windows:** Right-click the 🖨 printer icon on the Windows taskbar, and then click Print Head Alignment.

Macintosh 8.6 to 9.x: Choose Print from your application's File menu. Then click the [icon] Utility button. On the Utility menu, click the [A▸A icon] Print Head Alignment button.

Macintosh OS X: Open your Applications folder and double-click EPSON Printer Utility. Select SP 960 in the printer list and click OK. Then click Print Head Alignment.

4. Follow the instructions on the screen to print a test page. You see this window:
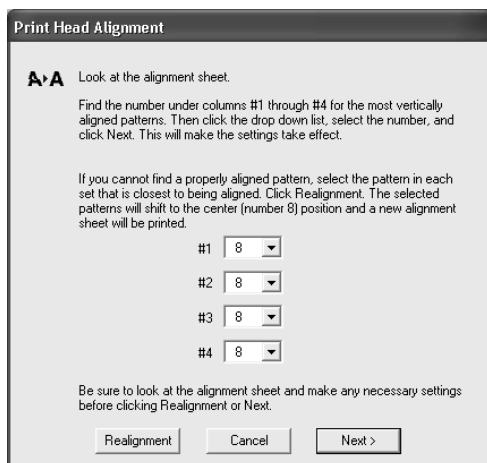

5. Look at the four rows of patterns on your printout. For each row, select the pattern with the two vertical lines most precisely printed on top of each other. Enter the number of the best pattern for each row in the corresponding box on the screen. Then click Next. (If you can't find a perfectly aligned pattern for one or more rows, click Realignment to print another test page and repeat this step.)


6. Click Print on the next window to print the next test page. You see this window:
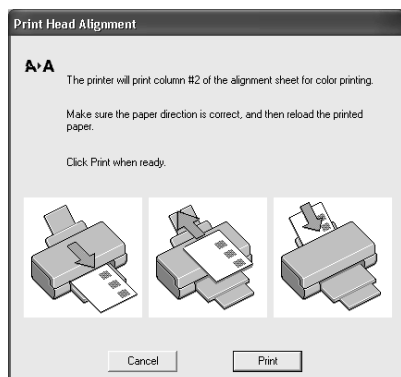
7. After it prints, remove and reload the test page as shown in the window, with pattern row #1 on the right.

8. Click Print again to print the second row of the test page.

9. Repeat steps 7 and 8 to print the third row of the test page. You see this screen:
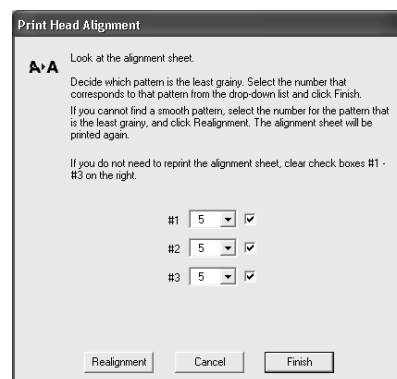
10. On the test page, select the least grainy box in each column. Enter the number of the best looking box in the corresponding boxes on the screen.
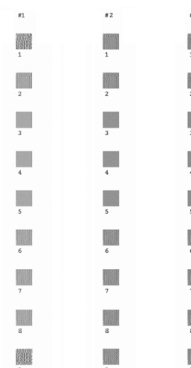
11. If box 5 is the least grainy in all the rows, click Finish.

If box 5 is the best in one or more rows, but you need to realign other rows, click Realignment. This restarts the horizontal alignment process; repeat steps 6 through 11.

Cleaning the Printer

To keep your printer working at its best, you should clean it several times a year. Follow these steps:

1. Turn off the printer and wait for the green ⏻ power light to go out.

2. Unplug the power cord and disconnect the printer cable.

3. Remove all the paper, then use a soft brush to clean the sheet feeder.

4. If the outer case or the inside of the sheet feeder is dirty, clean it with a soft cloth dampened with mild detergent. Keep the printer cover closed to prevent water from getting inside.

5. If the inside of the printer accidentally gets soiled with ink, use a damp cloth to wipe only the area illustrated below:

Clean here
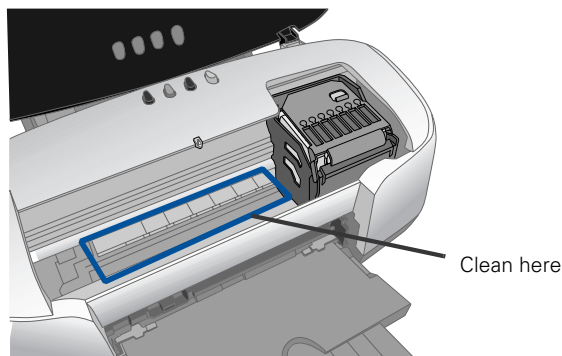
Caution: Don't touch the gears or any other parts inside the printer.

Never use a hard or abrasive brush, or benzine, alcohol, or thinner for cleaning. They can damage the printer components and case.

Don't get water on the printer components and don't spray lubricants or oils inside the printer.
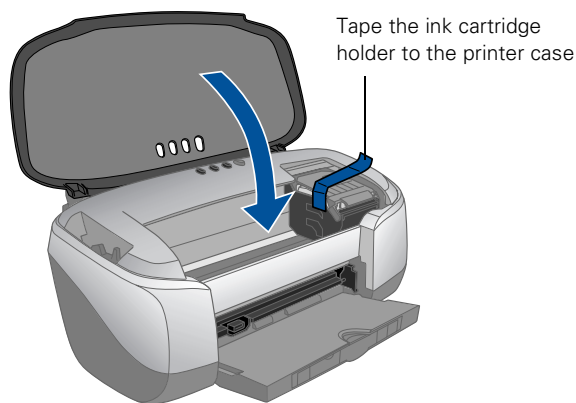
Transporting the Printer

If you need to ship your printer, you must remove the ink cartridges and prepare the printer for transportation in its original box or a similar one.

1. Turn on the printer, then press and release the ◊ ink button.

2. Open the printer cover, then open the cartridge cover.

3. Remove the cartridges. For each cartridge, press in the tab on the back, then squeeze both tabs and lift the cartridge out of the printer.

4. Set each cartridge down on a sheet of paper or plastic with the label on top facing upward. Pack the cartridges separately in sealable plastic bags.

5. Close the cartridge cover and press the ◊ ink button. The print head moves to its home position.

6. Turn off the printer and unplug the power cord from the electrical outlet. Then disconnect the printer cable and power cord from the printer.

7. Remove any paper from the printer, then remove the paper support, roll paper holder, basket, and automatic roll paper cutter, if they're installed.

8. Open the printer cover. Tape the ink cartridge holder to the printer case, as shown below. Then close the printer cover.

Caution: Be sure to remove the tape after installing the printer in its new location.

Tape the ink cartridge holder to the printer case

9. Close the output tray.

10. Repack the printer and its attachments in the original box using the protective materials that came with them. See your *Start Here* sheet.

Keep the printer level as you transport it.

After transporting the printer, remove the tape securing the ink cartridge holder and reinstall the ink cartridges as described on page 4.

Then test your printer. If you notice a decline in print quality, clean the print head as described on page 8; if output is misaligned, align the print head as described on page 8.

Related Documentation

PL-SP960	EPSON Stylus Photo 960 Parts Price List
CPD-14810	EPSON Stylus Photo 960 *Start Here*
CPD-14811	EPSON Stylus Photo 960 *Printer Basics*
CPD-14812	EPSON Stylus Photo 960 CD-ROM with *Reference Guide*